Notice inviting Limited Tender
For
Tent House Work
For Odisha State Bharat Scouts and Guides, Bhubaneswar

NIT No.	**: OSBSG/ 105/2021**
NIT Issue Date	**: 06.02.2021**
Last date of issue of Tender documents	**: 20.02.2021 AT 12.30 PM**
Last Date & time of Submission	**: 20.02.2021 at 04.00 PM**
Date & Time of opening of Tender	**: 23.02.2021 at 11.30 AM**

THE ODISHA STATE

BHARAT SCOUTS AND GUIDES

State Headquarters, Unit-3, Bhubaneswar-751022

Tel Ph:- 2394435, Fax- 2390439,E mail-orissa_scout@yahoo.co.in, www.odisha scouts.org

Signature of the Tenderer_____

Chapter -1- Instruction to Bidders

Notice Inviting Tender

The Odisha State Bharat Scouts and Guides invites sealed tenders for providing Tent House work at its State Training Centre, Khordha. The work will be completed and handed over to this office within seven days after receiving of the work order.

Sr. No.	Item Description	Quantity
1.	Tent work- Temporary Residential Sheds , Invitees Sheds, Stalls , Market Place, Dining Hall, Conference Hall and other works etc. as per requirement.	Total tent house work will be done near about 15000 Sqft. Out of that Residential Tent work for 1000 (one thousand) Participants.

1. The tender is in one bid system i.e. Techno- Financial Bid .The bid will be opened on the designated date by the Purchase Committee. The bidders to remain present at the time of opening of tender.
2. Interested bidders may offer their tender in sealed cover addressed to the **State Secretary, Odisha State Bharat Scouts and Guides, Unit-III, Bhubaneswar-22,** complete in all respects latest by **dated 20.02.2021 up to 04.00 pm.** The tender will be opened on **23.02.2021 at 11.30 AM** in the office of the State Secretary, OSBSG,Unit-III, Bhubaneswar. Tenders received after the scheduled date and time will be rejected out rightly.

Schedule of Tender

Issue Date	:	06.02.2021
Last date and time of receipt of tender	:	20.02.2021 at 04.00 PM
Amount of Earnest Money Deposit (EMD)	:	Rs 10000.00 (Rupees Ten Thousand Five hundred)
Cost of Tender paper	:	Rs 500.00(Rupees Five hundred only. (Non Refundable)
Date & time of opening of tender	:	23.02.2021 at 11.30 AM
Venue	:	**Meeting Hall- 1st floor** of Odisha State Bharat Scouts and Guides, Unit-III, Bhubaneswar-22.

03. The Tender fees and EMD should be furnished in the name of **State Secretary, Odisha State Bharat Scouts and Guides** through Bank Draft/ Banker's cheque payable at Bhubaneswar". **Tenders submitted without tender fee and EMD shall be liable to be rejected summarily**. The cost of the tender fee is non refundable. The EMD shall be refundable to the unsuccessful bidders after award of work. However the EMD of successful bidder shall be refundable within 45 days execution of the work order. The successful bidder has to execute an agreement and deposit 5%of the order value as performance security which shall be refundable within 60 days of compilation of the Event.

State Secretary

Signature of the Tenderer_____

Chapter –II -General Terms and Conditions

04 Signing of Tender :

The individual signing the tender or other documents connected with contract must specify whether he signs as:

a) A sole proprietor of the concern or constituted attorney of such sole proprietor ;

b) A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.

c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

N.B.

(1) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.

(2) In the case of partnerships firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related document must be signed by all partners of the firm.

(3) The OSBSG, Bhubaneswar may without prejudice, cancel any or the tenders without assigning any reason thereto.

(4) The tenderer should sign and affix his firm's stamp at each page of the tender.

05 .General Terms and Conditions:-

A- Period of Work :- The norms of work are mentioned in the work order should be strictly adhered to.

B- Rate:- The rate should be quoted in the following manner, taking one piece as one unit :

a) Basic Cost :- Rs.

b) GST :- Rs.

c) Total cost :- Rs.

The tender shall be finalised considering the total cost quoted by the lowest bidder.

06. Validity of the bids:

The bids shall be valid for a period of 90 days from the date of opening of the tender. This has to be so specified by the tenderer in the bid.

07. Opening of Tender:

The tenderer is at liberty to present remain by himself either him or authorize not more than one representative to be present at the opening of the tender. The representative present at the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification.

Signature of the Tenderer_____

08. Tender Evaluation :

The Techno- financial bid shall be evaluated by the Purchase Committee of Odisha State Bharat Scouts and Guides. Who shall examine the document furnished by the Bidder.

The qualified Bidder shall be intimated through e-mail and the outcome shall be publish in the official Web of Odisha State Bharat Scouts and Guides.

09. Clarification about the Bid

A prospective bidder requiring any clarification regarding the bid may contact the purchaser in writing.

10. Debarment from Bidding:- A Bidder shall be debarred if he has convicted of an offence,

a) under Prevention of corruption Act.

b) Indian Penal Code / any other Law in force causing lass of lives/Threat to public health as a part of execution of public procurement contact.

11. Code of integrity:- No official or the bidder shall act in contravention of the code of integrity.

12. Completion :

The Tent house work shall be completed and handed over before 2 days of the stipulated period provide by this office mention in work order.

13. Liquidated Damages

If the firm fails to complete the assignment any or all of the works without prejudice to other right and remedies available to the party under the tender, deduct from the quoted price, as liquidated damages, a sum equivalent to 0.5% per week of delay or part thereof on delayed work of the quoted price .Once maximum 10% of value of delayed work is reached, party may consider termination of the tender. In case of failure to make good the L D charge necessary deductions shall be made from the payment or from the EMD retained by the office.

14. FORCE MAJEURE :

Force majeure shall be considered on submission of evidence on records.

15. Terms of payment:

100% payment of the total work value shall be released after completion of the Event as per term and conditions.

16. Dispute:-

In case a dispute arise the same shall be resolved with mutual consent, failing which an Arbitrator shall be appointed by the organisation as per Arbitrator and conciliation Act.

17. Legal Jurisdiction:

The contract shall be deemed to have been concluded in Bhubaneswar, Odisha and all obligations shall be subject to Bhubaneswar jurisdiction.

State Secretary

Signature of the Tenderer_____

TECHNO-FINANCIAL BID AND UNDERTAKING.

(Bidder may use extra sheet wherever required)

S.No.	Details of the Firm/Bidder	Document Submitted
1.	Name & Address of the Bidder	
2.	Whether proprietorship or partnership firm/Limited company or any other entity.	
3.	Name and address of service centre at Bhubaneswar / in Odisha.	
4.	Details of the Earnest Money Deposit (EMD) worth 10000/-(Rupees Ten Thousand Five hundred Only)	
5.	Details of the cost of the Tender documents worth 500/-(Rupees Five hundred only)	
6.	Whether each page of NIT and its annexure have been signed and stamped	
7.	Whether Bidders have quoted for each and every item mentioned in Chapter V	
8.	List of Major Customer may be given on a separate sheet and proof of previous satisfactory supply, if any.	
9.	Permanent Account Number	
10.	TIN No. with Proof	
11.	Please attach copy of last year Return of Income Tax.	
12.	G S T NO.	

Note:-

- **Page number/serial number may be given to each and every page of Tender Documents and photocopies of the attested documents attached. Mention Page number, wherever the copy (ies) of the document(s) is kept.**
- **In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.**

Date:

Place: (Dated Signature of the Tenderer with stamp of firm)

Undertaking

1. That I/we have carefully studied all the terms & conditions of NIT and shall abide by it.
2. That I/We shall supply the materials as per requisite quality and as per your specification of tent work.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

Date:

Place: (Designated Signature of the Tenderer with stamp of firm)

Signature of the Tenderer_____

Part –B-- Financial Bid

Format for Financial Bid

Sr.No	Name of Item	Unity	Rate	GST	Amount
01.	Temporary Shed with Trapoline ceiling, Carpeting and walling (for 1200 participant)	20000 Sqft. 30'x15'= 30 20'xz15'= 20			
02.	**Permanent Main Stage** - Tarpaulin Covering with Cloth Ceiling and carpeting	32' x 15'			
03.	VIP & Invitees sheds Tarpaulin Covering with Cloth Ceiling and walling adjacent to right side of the main stage.	60'x20'- one 20'x20'-one			
04.	Computer Room near State	20'x 15'			
05.	Staff Dinning only samiana ceiling with walling. (If required)	30'x20'- one			
06.	Kitchen shed – Tarpaulin ceiling.	80'x40'- one			
07.	Equipment sale counter Tarpaulin and cloth ceiling and Tin sheet walling.	30'x10'-one			
08.	Sheds Tarpaulin and cloth ceiling and separate walling. (Registration , Police Station, Fire Brigade, Ham Station,	10'x10'=4 nos.			
09.	Sheds Tarpaulin ceiling and separate walling. (Market Purpose)	10'x15'= 4 nos.			
10.	Ladies Bath room – only roof tarpaulin ceiling and one side covering.	100' x20' -one			
11.	Gates- as per specification	2 nos.			
12.	Walling Back side of Gallery	56 nos.			
13.	Open Stage Carpeting	30' x 30= 01			
14.	Medical	20'x 10x= 1			

1. I/We have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.

2. No other charges would be payable by the Institute.

Date:

Place: (Designated Signature of the Tenderer with stamp of firm)

Signature of the Tenderer_____