

Notice Inviting Limited Tender
For

Light and Sound work at State Training Centre and
State Headquarters
Of Odisha State Bharat Scouts and Guides, Bhubaneswar



NIT No.	: OSBSG/ 1309/2025
NIT Issue Date	: 27.10.2025
Last date of issue of Tender documents	: 06.11.2025 AT 12.30 PM
Last Date & time of Submission	: 06.11.2025 at 04.00 PM
Date & Time of opening of Tender	: 07.11.2025 at 12.30 PM

**THE ODISHA STATE
BHARAT SCOUTS AND GUIDES**

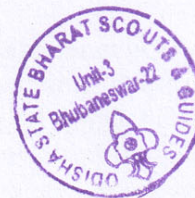
State Headquarters, Unit-3, Bhubaneswar-751022

Tel Ph:- 2394435, Fax- 2390439, E mail-orissa_scout@yahoo.co.in, www.odisha_scouts.org

Signature of the Tenderer _____

Chapter -1- Instruction to Bidders

Notice Inviting Tender



The Odisha State Bharat Scouts and Guides is going to organise different events at State Training Centre, Khordha and State Headquarters, Bhubaneswar expected in the month of November and December 2025. In this connection this office invites sealed tenders for providing Electrical work and Sound arrangements. The work will be completed and handed over to this office one day before of the event when necessary. The dates will be communicated before the event time to time through work order.

Sr. No.	Item Description	Quantity
1.	Electrical work and Sound arrangement.	Light arrangement for entire field including DG Set and Sound arrangement for a period of 5 days. <u>Detail List enclosed</u>

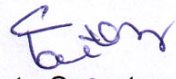
1. The tender is in one bid system i.e. Techno- Financial Bid .The bid will be opened on the designated date by the Purchase Committee. The bidders to remain present at the time of opening of tender.
2. Interested bidders may offer their tender in sealed cover addressed to the **State Secretary, Odisha State Bharat Scouts and Guides, Unit-III, Bhubaneswar-22**, complete in all respects latest by **dated 06.11.2025 up to 04.00 pm**. The tender will be opened on **07.11.2025 at 12.30 PM** in the office of the State Secretary, OSBSG, Unit-III, Bhubaneswar. Tenders received after the scheduled date and time will be rejected out rightly.

Schedule of Tender

Issue Date	:	27.10.2025
Last date and time of receipt of tender	:	06.11.2025 at 04.00 PM
Amount of Earnest Money Deposit (EMD)	:	1% of the Bidding amount
Cost of Tender paper	:	Rs 1000.00(Rupees one Thousand only.(Non Refundable)
Date & time of opening of tender	:	07.11.2025 at 12.30 PM
Venue	:	Meeting Hall- 1st floor of Odisha State Bharat Scouts and Guides, Unit-III, Bhubaneswar-22.

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03. The Tender fees and EMD should be furnished in the name of **State Secretary, Odisha State Bharat Scouts and Guides** through Bank Draft/ Banker's cheque payable at Bhubaneswar". **Tenders submitted without tender fee and EMD shall be liable to be rejected summarily.** The cost of the tender fee is non refundable. The EMD shall be refundable to the unsuccessful bidders after award of work. However the EMD of successful bidder shall be refundable within 45 days execution of the work order. The successful bidder has to execute an agreement and deposit 2% of the order value as performance security which shall be refundable within 60 days of completion of the Event.


State Secretary
Odisha State Bharat Scouts/Guides

Chapter –II -General Terms and Conditions

04 Signing of Tender :

The individual signing the tender or other documents connected with contract must specify whether he signs as:

- a) A sole proprietor of the concern or constituted attorney of such sole proprietor ;
- b) A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
- c) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

N.B.

- (1) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.
- (2) In the case of partnerships firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related document must be signed by all partners of the firm.
- (3) The OSBSG, Bhubaneswar may without prejudice, cancel any or the tenders without assigning any reason thereto.
- (4) The tenderer should sign and affix his firm's stamp at each page of the tender.



05 .General Terms and Conditions:-

A- Period of Work :- The norms of work are mentioned in the work order should be strictly adhered to.

B- Rate:- The rate should be quoted in the following manner, taking one piece as one unit :

- a) Basic Cost :- Rs.
- b) GST :- Rs.
- c) Total cost :- Rs.

The tender shall be finalised considering the total cost quoted by the lowest bidder. (Please see financial bid)

06. Validity of the bids:

The bids shall be valid for a period of 90 days from the date of opening of the tender. This has to be so specified by the tenderer in the bid.

07. Opening of Tender:

The tenderer is at liberty to present remain by himself either him or authorize not more than one representative to be present at the opening of the tender. The representative present at the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification.

08. Tender Evaluation :

The Techno- financial bid shall be evaluated by the Purchase Committee of Odisha State Bharat Scouts and Guides. Who shall examine the document furnished by the Bidder.

The qualified Bidder shall be intimated through e-mail and the outcome shall be publish in the official Web of Odisha State Bharat Scouts and Guides.

09. Clarification about the Bid

A prospective bidder requiring any clarification regarding the bid may contact the purchaser in writing.

Signature of the Tenderer _____

10. **Debarment from Bidding**:- A Bidder shall be debarred if he has convicted of an offence,

a) under Prevention of corruption Act.

b) Indian Penal Code / any other Law in force causing loss of lives/Threat to public health as a part of execution of public procurement contract.

11. **Code of integrity**:- No official or the bidder shall act in contravention of the code of integrity.

12. **Completion** :

The work shall be completed and handed over before 1 day of the stipulated period provide by this office mention in work order.

13. **Liquidated Damages**

If the firm fails to complete the assignment any or all of the works without prejudice to other right and remedies available to the party under the tender, deduct from the quoted price, as liquidated damages, a sum equivalent to 0.5% per week of delay or part thereof on delayed work of the quoted price .Once maximum 10% of value of delayed work is reached, party may consider termination of the tender. In case of failure to make good the L D charge necessary deductions shall be made from the payment or from the EMD retained by the office.

14. **FORCE MAJEURE** :

Force majeure shall be considered on submission of evidence on records.

15. **Terms of payment**:

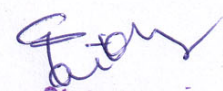
100% payment of the total work value shall be released after completion of the Event as per term and conditions.

16. **Dispute**:-

In case a dispute arises the same shall be resolved with mutual consent, failing which an Arbitrator shall be appointed by the organisation as per Arbitrator and conciliation Act.

17. **Legal Jurisdiction**:

The contract shall be deemed to have been concluded in Bhubaneswar, Odisha and all obligations shall be subject to Bhubaneswar jurisdiction.


State Secretary
Odisha State Bharat Scouts/Guides

Signature of the Tenderer _____

TECHNO-FINANCIAL BID AND UNDERTAKING.

(Bidder may use extra sheet wherever required)



S.No.	Details of the Firm/Bidder	Document Submitted
1.	Name & Address of the Bidder	
2.	Whether proprietorship or partnership firm/Limited company or any other entity.	
3.	Name and address of Service Centre	
4.	Details of the Earnest Money Deposit (EMD)	
5.	Details of the cost of the Tender documents worth 1000/- (Rupees One Thousand only)	
6.	Whether each page of NIT and its annexure have been signed and stamped	
7.	Whether Bidders have quoted for each and every item mentioned in Chapter V	
8.	List of Major Customer may be given on a separate sheet and proof of previous satisfactory supply, if any.	
9.	Permanent Account Number	
10.	Please attach copy of last year Return of Income Tax.	
11.	G S T NO.	

Note:-

- Page number/serial number may be given to each and every page of Tender Documents and photocopies of the attested documents attached. Mention Page number, wherever the copy (ies) of the document(s) is kept.
- In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

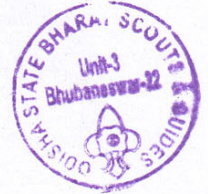
Date:

Place:
firm)

(Dated Signature of the Tenderer with stamp of

Signature of the Tenderer _____

Undertaking



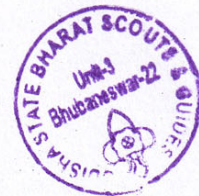
1. That I/we have carefully studied all the terms & conditions of NIT and shall abide by it.
2. That I/We shall supply the materials as per requisite quality and as per your specification of tent work.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the sponsibility for the same.

(Designated Signature of the Tenderer with stamp of firm)

Date:

Place:

Signature of the Tenderer_____



Part –B-- Financial Bid

Format for Financial Bid

Sl. No	Name of Item	Unity approximately	Rate	GST	Amount
02.	LED 200 Watt	60 nos.			
03.	CFL Bulbs.-30 watt/50 watt	80 nos.			
04.	Metal Tower -	2 nos.			
05.	D G Set- 62 KV	1 nos.			
06.	Charging Point at different spot	20 nos.			
07.	Cabling & Panel	As per requirement			
08.	Chandua	As per requirement			
09.	Running Fita	As per requirement			
10.	Others if any				

Sl. No	Name of the work	Amount Per day.
01.	<u>Sound System with D.J Mix and Cultural Stage Lights</u> 01. Funnel - Minimum 10 nos. Matching 02. Base 2 nos., JBL Box-4 nos. ,Ahuja Box-2 nos. 03. Eco & System Machine.(for CD,DVD & Pen drive, Mobile.) 04. PA System 05. Stage mike phone, (Speaking Dash) Cord Less-4 nos. with Tie and ear Phone – Cord less. 06. Cultural Stage Light arrangement with grid frame.	

1. I/We have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
2. No other charges would be payable by the Institute.

Date:

Place:

(Designated Signature of the Tenderer with stamp of firm)

Signature of the Tenderer _____