



Notice inviting Tender
For
Supply of Scout Guide Uniforms
To Odisha State Bharat Scouts and Guides, Bhubaneswar



NIT No.	: OSBSG/ EQP// - 877 /2026
NIT Issue Date	: 29.06.2026
Sale of Tender documents	: 08.07.2026 AT 12.30 PM
Last date of sale of Tender documents	: 08.07.2026 AT 12.30 PM
Last Date & time of Submission	: 08.07.2026 at 04.00 PM
Date & Time of opening of Tender	: 09.07.2026 at 12.30 PM

**THE ODISHA STATE
BHARAT SCOUTS AND GUIDES**

State Headquarters, Unit-3, Bhubaneswar-751022

Tel Ph:- 2394435, Fax- 2390439,

E mail-,osbsg1937@ gmail.com/ orissa_scout@yahoo.co.in,

Web:- www.odishascouts.org

Signature of the tenderer with seal

Chapter -I- Tender scheduled
Notice Inviting Tender



Odisha State Bharat Scouts and Guides invites sealed tenders from manufacturers their Authorised Dealers/distributers/Agents for supply of the following items .

Sl. No.	Item Description	Quantity	Scout Guide Uniform of appropriate shed Shed/Colour of any reputed manufacture
1.	Full Pant & Half Shirt (Scout)	600 nos.	<ul style="list-style-type: none"> • Shirting Cloth- Steel Grey- (-Equal to S Kumar Shed No.178) • Suiting Cloth- Navy Blue - (-Equal to S Kumar Shed No.212) • Suiting Cloth- Deep Sky Blue(-Equal to S Kumar Shed No.206)(For Girls) • Shirting Cloth- light Blue- (-Equal to S Kumar Shed No.204) (for Girls)
2.	Half Pant & Half Shirt (Scout)	200 nos.	
3.	Half Shirt (Scout)	300 nos.	
4.	Salwar Kamij with Odhani (For Guide)	600 pairs	
5.	Overall Guide	200 nos.	

1. The tender is in one bid system i.e. Techno- Financial Bid .The bids shall be opened on the designated date and place by the Purchase Committee. The bidders may like to remain present at the date and time mentioned below, as decided for opening of tender.
2. Interested bidders may offer their tender in **sealed cover addressed to the State Secretary, Odisha State Bharat Scouts and Guides, Unit-III, Bhubaneswar-22**, complete in all respects latest by dated 08.07.2026 up to 04.00 pm and which should be put in the Tender box kept in the office room of the State Secretary. The tender will be opened on 09.07.2026 at 12.30 PM in the office of the State Secretary, OSBSG, Bhubaneswar. Tenders received after the scheduled date and time will be rejected out rightly.

Signature of the tenderer with seal

Schedule of Tender



NIT Issue Date	29.06.2026
Sale of tender paper	29.06.2026
Last date and time of receipt of tender	08.07.2026 at 04.00 PM
Amount of Earnest Money Deposit (EMD)	3% of the Tendered Value.
Tender processing fee (Non refundable)	Rs. 1000.00(Rupees one Thousand) only.
Date & time of opening of tender	09.07.2025 at 12.30 PM
Venue	Meeting Hall- 1st floor of OSBSG.

3. The Tender fees and EMD should be furnished in the name of **State Secretary, Odisha State Bharat Scouts and Guides**. Through Bank Draft/ Banker's cheque payable at Bhubaneswar". **Tenders submitted without tender fee and EMD shall be liable to be rejected summarily.** The cost of the tender fee is non-refundable. The EMD shall be refunded to the unsuccessful bidders after award of work and the EMD of successful bidder shall be returned after execution of agreement and submission of performance security @ 5% of the order value (In shape of Bank draft.) All cost of preparation and submission of bid documents shall be borne by the bidder.
4. The **MSME/Start-up** Units shall be exempted from payment of EMD. But necessary performance security shall be furnished by the MSMEs at 25 % of 5% rate mentioned in the tender document, where as the Start-up Units shall be allowed performance security at a concessional rate of 25% of 2.5%. (In shape of Bank draft/Bankers Cheque/Accounts Payee Cheque.)


STATE SECRETARY
ODISHA STATE BHARAT SCOUTS & GUIDES

Signature of the tenderer with seal

Chapter-II - INSTRUCTIONS TO BIDDERS



- 01.**All bids shall be in filled English.
- 02.**The valid of the bids shall be 90 days. From the opening of the bids.
- 03.**The bidder must be a natural person , private entity, public entity, MSME
- 04.**The bidder must not be insolvent or bankrupt.
- 05.**The Bidder should not be a family member or near relative of any member of the organisation.
- 06.**If required a pre-bid conference shall be called for by the organisation before 7 days from the closer of the bid.
- 07.**If necessary the bid document can be amended by the organisation before 5 days.
- 08.**The organisation shall award the contract to the responsible bidder who has quoted the lowest rate.
- 09.**The rate quoted by the successful bidder shall be fixed till the full supply is over.
- 10.**The successful bidder shall produce their document in original for verification before award of the contract.
- 11.**The bidder shall sign with seal the tender or other documents connected with contract must specify whether he signs as:
- 12.**A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.
 - b) Director or a principal officer duly authorized by the Board of Directors of the Company, if it is a company.

N.B.

- (1) In case of partnership firms, a copy of the partnership agreement, or general power of attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners

Signature of the tenderer with seal

admitting execution of the partnership agreement or the general power of attorney. The attested copy of the certificate of registration of firm should also be enclosed along with the tender.



- (2) In the case of partnerships firm, where no authority to refer disputes concerning the business of partnership firm has been conferred on any partner, the tender and all other related document must be signed by all partners of the firm.
- (3) The OSBSG, Bhubaneswar may without prejudice, cancel any or the tenders without assigning any reason thereto.
- (4) The tenderer should sign and affix his firm's stamp at each page of the tender.

5. General terms and conditions:-

A- Period of supply:-

The norms of supply are mentioned in the purchased order should be strictly adhered to.

B. Rate:- The rate should be quoted in INR the following manner, taking one piece as one unit

a) Basic Cost :- Rs.

b) GST :- Rs.

c) Total cost (FOR- OSBSG office ,State Headquarters, Bhubaneswar):-Rs.

The tender shall be finalised considering the total cost quoted by the lowest bidder.

Signature of the tenderer with seal



6. Validity of the bids:

The contract shall be valid initially for a period of Two years or shall also remain valid for another one year on mutually agreed upon basis on the same terms and conditions.

7. Risk Purchase:-

In case tenderer on whom the purchased order is placed, fails to deliver supplies within the delivery schedule and the purchaser has to resort to risk purchase to ,the purchaser shall recover from the tenderer (from the payment on account of subsequent supply or performance security as the case may be),the difference cost calculated on the basis of risk purchase price and that calculated and the price quoted by the tendrer.

8. Fall clause

If and anytime during the contract period the supplier reduces the contract prices of such source stores or sell stores to any other persons /organisations/institutions at a price lower than the rate quoted for the same material , the price payable by the purchaser shall be correspondingly reduced For this the suppliers shall furnish a certificate in the following manner, in a separate sheet along with the tender document.

Signature of the tenderer with seal

(CERTIFICATE UNDER FALL CLAUSE)



II) Certified that , in case sale of the materials under this tender ,is proved to have been supplied to any other Organisation /Institution /Person at a price lower than that quoted to OSB&G vide Tender no

.....
... , I /We hereby authorise the purchaser to make payment at a correspondingly reduced. Rate.

SEAL AND SIGNATURE OF THE BIDDER

DATE:-

SEAL:-

9. Opening of Tender:

The tenderer is at liberty to present remain by himself either him or authorize not more than one representative to be present at the opening of the tender. The representative present at the opening of the tender on behalf of the tenderer should bring with him a letter of authority from the tenderer and proof of identification.

9. Tender Evaluation :-

The Techno-financial bid shall be evaluated by the Purchase Committee of Odisha State Bharat Scouts & Guides. Who shall examine the document and the samples furnished by the Bidders .

The qualified Bidder shall be intimated through e-mail and the outcome shall be published in the official websites of Odisha State Bharat Scouts and Guides..

Signature of the tenderer with seal



10. Clarification about the Bid

A prospective bidder requiring any clarification regarding the bid may contact the purchaser in writing.

11. Debarment from Bidding:- A Bidder shall be debarred if he has convicted of an offence,

a) under Prevention of corruption Act.

b) Indian Penal Code / any other Law in force causing loss of lives/Threat to public health as a part of execution of public procurement contract.

12. Code of integrity:- No official or the bidder shall act in contravention of the code of integrity.

13. Delivery

a) The goods shall be delivered within 60 days from the date of receipt of the supply order.

b) The good should be delivered in good condition at office of the Secretary, OSBSG, Unit-III, Bhubaneswar and in different Dist. Headquarters of OSBSG for which no extra payment shall be made for Packing and Transportation.

“At the time of delivery at the District Headqrs. the vender should present the delivery challan in duplicate (One original + 1 Carbon copy) containing therein a certificate of the District Secretary as under seal and signature regards, quality, size and quantity of goods delivered. The first copy (original) shall be submitted by the vender along with the bill/invoice at State Headqrs. and the second copy shall be retained by the Dist. Secretary.

The purchase order shall be issued for staged delivery by the vender(s) at different districts. Vender(s) who fail to deliver the goods at the delivery point within the prescribed time limit as mentioned in the purchase orders may face the “fall clause” without any regards to late delivery clause, if situation so arises in the interest of the organization.

14. Liquidated Damages

If the supplier fails to deliver any or all of the goods or fails Purchaser shall, without prejudice to other right and remedies available to the Purchaser under

Signature of the tenderer with seal



the tender, deduct from the quoted price, as liquidated damages a sum equivalent to 0.5% per week of delay or part thereof on delayed supply of the quoted price .Once maximum 10% of value of delayed supply is reached, Purchaser may consider termination of the tender or cancel the purchase order or and when required to meet the necessity. In case of failure to make good the L D charge necessary deductions shall be made from the payment or from the retained from the performance security.

15. FORCE MAJEURE :

Force majeure shall be considered on submission of evidence on records.

16. Terms of payment:


100% payment of the total order value shall be released after delivery of goods as per term and conditions.

17. Dispute:-

In case a dispute arise the same shall be resolved with mutual consent, failing which an Arbitrator shall be appointed by the organisation as per Arbitrator and conciliation Act.

18. Legal Jurisdiction:

The contract shall be deemed to have been concluded in Bhubaneswar, Odisha and all obligations shall be subject to Bhubaneswar jurisdiction.


STATE SECRETARY
ODISHA STATE BHARAT
SCOUTS & GUIDES

TECHNO-FINANCIAL BID

Part -1 Documents and declarations

(Bidder may use extra sheet wherever required)



S.No	Details of the Firm/Bidder	Document Submitted
1.	Name & Address of the Bidder	
2.	Whether proprietorship or partnership firm/Limited company or any other entity.	
3.	Name and address of service centre at Bhubaneswar / in Odisha.	
4.	Details of the Earnest Money Deposit (EMD) worth 3% of the Tender Value...	
5.	Details of the cost of the Tender documents worth Rs. 1000.00 (one Thousand)	
6.	Whether each page of NIT and its annexure have been signed and stamped.	
7.	Whether Bidders have quoted for each and every items mentioned in Part-B	
8.	List of Major Customer may be given on a separate sheet and proof of previous satisfactory supply, if any.	
9.	Permanent Account Number	
10.	Whether the bidder have been black listed at any time , within the last 3 years . If so , the details.	
11.	Whether the bidder or any employ of the bidder have been convicted in any criminal case within the last 3 years , if so the details. That apart if any criminal case has been instituted /under trail against the bidder or its employee.	
12.	G S T NO.	

Signature of the tenderer with seal

Note:-



- Page number/serial number may be given to each and every page of Tender Documents and photocopies of the attested documents attached. Mention Page number, wherever the copy (ies) of the document(s) is kept.**
- In case of non-fulfilment of any of the above information/document(s), the Tender will be summarily rejected without giving any notice.**

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place:

Undertaking

1. That I/we have carefully studied all the terms & conditions of NIT and shall abide by it.
2. That I/We shall supply the items of requisite quality.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.

(Dated Signature of the Tenderer with stamp of firm)

Date:

Place:

Signature of the tenderer with seal

PART –B Techno Financial Bid with Specification



SL No	Name of Item	Specification	Unit	Rate	G S T	Amount (In Rs.)
1.	Full Pant & Half Shirt (Scout)	Shirting Cloth- Steel Grey- (Equal to S.KUMAR Sh. No.178) Suiting Cloth- Navy Blue- (Equal to S.KUMAR Sh. No.212)	Per pair			
	Half Pant & Half Shirt (Scout)					
	Half Shirt (Scout)					
2.	Salwar Kamiji with Odhani (Guide) (Girls)	Suiting Cloth- Deep Sky Blue (Equal to S.KUMAR Sh. No.206) (For Girls) Shirting Cloth- light Blue- (Equal to S.KUMAR Sh. No.204) (for Girls)	Per pair			
3.	Overall Guide	Royal Blue				

1. I/We have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
2. No other charges would be payable by the Institute.

Signature of the tenderer with seal