

THE ODISHA STATE BHARAT SCOUTS & GUIDES

**Regd. No. BBSR 4871-795 of 1992-1993
(Under the Societies Act-XXI of 1860)**

STATE ASSOCIATION BYE-LAWS



**STATE HEADQUARTERS
PLOT NO.-IX-C/8, UNIT-3, BHUBANESWAR**





IMPLEMENTED FROM 1961

**AMENDED BY STATE EXECUTIVE, STATE COUNCIL
ON 20.9.1995 &
APPROVED BY NATIONAL HEADQUARTERS,
NEW DELHI ON 30.11.1996**

Recommended by the Committee held on Dt.9.8.2021

Approved by the State Executive Committee held on Dt.02.8.2025.

Approved by the State Council also on Dt.30.8.2025

Approved by Chief National Commissioner on Dt.03.03.2026

The Odisha State Bharat Scouts and Guides

BYE LAWS

1. **Name** : The name of the State Association shall be called “Odisha State Bharat Scouts and Guides”.
2. **Affiliation** : The Association shall be affiliated to the Bharat Scouts and Guides in accordance with the Aims, Policy Rules and Organisation (referred to hereafter as the A.P.R.O.) of the Bharat Scouts and Guides, National Headquarters, New Delhi, and shall be a branch thereof.
3. **Definition** :
 - (3.1) ‘Association’ means the Odisha State Bharat Scouts and Guides;
 - (3.2) ‘Memorandum of Association’ means the Memorandum of the Bharat Scouts and Guides;
 - (3.3) ‘Rules’ means the Rules of the Bharat Scouts and Guides;
 - (3.4) Words and expressions used in these Bye-Laws shall, unless otherwise provided in the Bye-Laws, have the same meaning assigned to them in the Memorandum of Association and the Rules.

4. **Address of State Association :**

The Odisha State Bharat Scouts and Guides
State Headquarters, Plot No.-IX-C/8, Unit-3,
Bhubaneswar

5. **Aims & Objectives –**

The purpose of the State Association is to carry out the Aims and objects, policies and programmes of the Bharat Scouts and Guides within the territory of the State of Odisha in accordance with the A.P.R.O. of the Bharat Scouts and Guides and the Bye-Laws of the Odisha State Bharat Scouts and Guides. The Association shall exercise its powers and perform its functions as laid down in the A.P.R.O. in the State of Odisha.

6. **MEMBERSHIP :-**

The membership of the **Association in the local/district association** is open to citizens of India; who subscribe to the Fundamentals, which includes Purpose, Principles, the Methods, the Promise and the Law.

Provided, a citizen of any other nationality residing for the time being in India may be admitted as a member **of the local/district association with the approval** of the State Chief Commissioner.



Provided, further, that such person subscribes to the Scout or Guide Promise as hereunder.

“On my honour I promise that I will do my best to do my duty to God* and India; to help other people and to obey the Scout or Guide Law.”

6.1 The membership of the State Association shall consist of

- A) All the District or Divisional Associations of the Bharat Scouts and Guides.
- B) Existing Life Members of the State Association.
- C) Chairperson of the Local Association, Local group, open units affiliated directly with the State.
- D) Group Leader of the group registered directly with the state association in case of no district / local association in the district.
- E) **All the office bearers of the State Association.**

Note : i) There will be no further membership at State Association and members are either elected, nominated or representative of District Association in the State Council.

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- ii) Provided, however, the State Council shall have the power to act notwithstanding any vacancy in the membership there of.
 - iii) Provided, further, that any member of the State Council who is a member by virtue of office shall cease to be a member of the Council when he/she ceases to hold such office.
 - iv) Provided, further that any member who representing the District Association ceased to be the member of the State Council or Executive in case the District Council is dissolved.

II) **Termination or Cessation of Membership:**

- i) If any member is found guilty of criminal offence, involving moral turpitude, his/her membership shall be terminated and any award/privilege shall be withdrawn.
- ii) If any **Member of any Unit/Association/ District Council or State Council** while supporting any other Organisation is found indulging in activities detrimental to the interests of the movement or bring disrepute to the organization by way of writings in publications/media or confirmed



propaganda against the interests of the movement/ organisation shall be terminated from the organization provided, due enquiry takes place and due opportunity is provided, to the persons(s) to be heard.

- iii) If any member of the Bharat Scouts and Guides is found to be a member of any Parallel organization working in the name of Scouting and guiding or is found aiding and abetting the activities of such an organization, his/her membership of the Bharat Scouts and Guides will be terminated.
- iv) If the member or office bearer of any association or Council violates any provision(s) of the Code of Conduct as approved and revised periodically by National Executive Committee.

Determination of Membership – In addition to other methods provided for in the APRO, the membership of any person shall be by a resolution of the State Executive Committee passed by a majority of 2/3rd of the members present.

7. Board of Patron

There shall be a board of Patrons. The Governor may be invited to be the Chief Patron of the State Association and Ministers of :

Youth Affairs and Sports, Education, Women and Child Welfare, Minister Skill Development, Home Minister or any other Minister as may be decided by the Executive Committee may be invited to be the member of Board of Patron.

8. State Council

The State Council shall consist of:

1. The President
2. One or more but not more than six Vice Presidents
3. The State Chief Commissioner
4. The immediate Past State Chief Commissioner;
5. The State Commissioner of Scouts (Adult Resources) and Guides (Adult Resources)
6. The State Commissioner of Cub, Scout and Rover;
7. The State Commissioner of Bulbul, Guide and Ranger;
8. The State Commissioners (Headquarters) (not more than 8)

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9. The State Treasurer;
 10. The State Secretary
 11. The Joint State Secretary
 12. The Assistant State commissioners of Scouts
 13. The Assistant State Commissioner of Guides
 14. The State Organising Commissioner of Scouts
 15. The State Organising Commissioner of Guides
 16. The State Training Commissioner of Scouts
 17. The State Training Commissioner of Guides
 18. All the District Chief Commissioners or Divisional Chief Commissioners;
 19. All District Commissioners or Divisional Commissioners;
 20. All the Assistant District Commissioners in charge of Local Association where there is no District Association;
 21. All Leader Trainers of Scouts holding valid Honourable Charges;
 22. All Leader Trainers of Guides holding valid Honourable Charges;

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23. All the District Secretaries or Divisional Secretaries.
 24. All the Jt. District Secretaries or Jt. Divisional Secretaries
 25. All the Local Association Secretaries if there is no district association.
 26. Two Representatives from each district.
 27. Two young leaders below the age of 30 years co-opted by the President from among the members of the State Youth Committee on recommendation of State Chief Commissioner, one of whom shall be a woman.
 28. Special invitees : The State Chief Commissioner may invite special invitees in consultation with the President of the State Association.
 29. One or more but not more than twenty members nominated by The President of BSG from the State Association on the recommendation of State Chief Commissioner in consultation with the State Executive Committee, at least ten of whom shall be women.
 30. Assistant Director of the Region.



Explanations :

The following members will be eligible for consideration as nominated members of State Council.

1. Volunteer leaders having not less than twenty years of active association with organization;
2. Silver Elephant Awardees residing in the State;
3. Donor who has donated one lakh or more to the State Association in the last three financial years provided they subscribe to the Aims and Objectives of the Movement as well as Code of Conduct applicable to the members of the organization.
4. Professionals having not less than ten years' experience in the field of Education, Administration, Literature, Finance, Law, management, and Information Technology provided that they subscribe to the Aims and Objectives of the Movement as well as Code of Conduct applicable to the members of the organization.

Note : Provided further, the National Office Bearers of the National Association residing in the State shall be invited as a Special invitees in the State Council Meeting.

9. Duration of the State Council

The State Council shall continue for five years from the date of the Meeting in which the New Council is constituted.

Provided, that under exceptional circumstances, to be specifically recorded in writing, the duration of the State Council may be extended by the Chief National Commissioner for not more than six months on the recommendation (to be justified in writing) of the State Executive Committee by a simple majority decision at a special meeting where at least 50% of the members of the State Executive Committee are present.

10. Meetings of the State Council

10.1(a) Ordinary Meeting :

- i) The State Council shall ordinarily meet once in every year but not later than 31st August in consultation with the President or with the senior Vice President in the absence of the President. Provided, if for any valid reason it is not possible to hold the meeting within the aforesaid date, the matter shall be reported to the Chief National Commissioner along with the reasons for not holding the meeting within the stipulated time.

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- ii) Notice of such meeting with time, date and place shall be sent to the members not/less than 30 days before the date of the meeting and the agenda is to be sent to the members not less than 20 days before the date of the meeting by the email or courier. Only during the Election year, 40 days. Notice shall be mandatory. Provided further due to any emergency virtual meetings of the Stat Council can be organized with 7 days notice.
 - iii) Notice of resolutions duly proposed and seconded and subjects for the consideration of the State Council shall reach the State Secretary not less than thirty days before the date of the meeting., such resolutions and subjects shall be communicated to the members of the State Council 10 days before the date of the meeting.
 - iv) Quorum for the meeting shall be one-tenth of the total number of members of the State Council or 20 members whichever is less.
 - v) All questions before the State Council shall be decided by a simple majority of votes. In the case of equal voters, the Chairman of the



meeting shall have a casting vote in addition to his own vote.

- vi) The President shall preside over the meeting of the State Council; in the absence of the President, one of the Vice-Presidents, senior by age, present shall preside. In the absence of the President and the Vice Presidents, one of the members elected by members present shall preside.

b) Special Meeting

A Special meeting of the State may be convened either by the State Chief Commissioner or by the State Executive Committee in consultation with the President for transaction of specified business.

Notice of a special meeting shall be given not less than thirty days before the meeting with the date, time, place and the agenda.

11. Election and Appointments to the State Council

Election of the following office bearers to the State Council shall be held every five years at the Annual General Meeting or at a Special



Meeting called for after the State Council is duly formed.

- i) **President** – The President shall be elected by the State Council from among the citizens of the India, who has subscribed to the Aims and Objectives of Bharat Scouts and Guides and has at least five years involvement and resident of the State. Provided further the Education Minister of the State may be invited as ex-officio President.
- ii) **The Vice-Presidents** – There shall be one or more, but not more than six Vice Presidents, out of them three shall be women. In case, no nomination is received from women, the vacancies will be filled by men and vice versa.
- iii) **The Vice Presidents** shall be elected by the Electoral College from among the members of the State Association who have served as either President or Vice President at the State/District level or local level or the State/ District Chief Commissioner or State/District Commissioner. The President may nominate two honorary Vice Presidents on the recommendation of the State Chief Commissioner. Provided further, The Head of the Organisation /Department or Ministers of the State may be invited to be the Vice President of the State Association.

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- iv) **The State Chief Commissioner** : The State Chief Commissioner shall be elected by the Electoral College from among the members of the State Council, who have served as warranted State Chief Commissioner or State Commissioner for at least three years or District Chief Commissioner or District Commissioner, at least for six years.

ELECTION PROCEDURE –

- a) Nomination for the various offices shall be sent to the State Secretary so as to reach him at least 21 days before the date of meeting. Such nomination shall be duly proposed by one and seconded by another member of the Electoral College and shall be in accordance with the form given in appendix-A. Consent of the nominee to work in the office if elected shall be obtained by the person proposing and seconding.
- b) The Returning Officer shall appoint a Scrutiny Committee of not less than three and not more than four members from amongst the members of the State Council. All Nominations received by the State Secretary shall be scrutinized by the scrutiny committee to find out whether the



nominations are properly made and are valid. The Committee will place before the Returning Officer all the valid nominations and those which in their opinion are valid giving in writing in the case of the later the causes for such declarations at least ten days before the day of the meeting.

- c) If the Returning Officer agree with the decision of the Scrutiny Committee, he will issue instructions to prepare the voting papers. If he disagrees with the decisions of the Scrutiny Committee, his decision shall be final and voting papers shall be prepared in time for the meeting of the State Council. The decision of the Returning Officer shall be given at least 8 days before the date of the meeting.
- d) A list of valid nominations shall be sent to all members of the State Council at least 5 days before the date of the meeting.
- e) If the number of valid nominations is equal to the number of offices the nominees shall be declared by the Returning Officer to have been duly elected.
- f) If the number of valid nominations exceeds the number of offices, election shall be held at the meeting of the State Council.

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- g) If no nominations are received in due time for any post for which elections are to be held names of such persons who are qualified for the post and whose written consent is obtained by the proposer shall be proposed and seconded in the meeting and elections shall be held.
 - h) A candidate can withdraw his/ her name from the nominations by a written request made by him /her to the State Secretary/ Returning Officer so as to reach him at least two hours before the time scheduled for the elections.
 - i) At the meeting of the State Council, time shall be allotted for the distribution of voting papers to those who are present and are entitled to vote as members of the State Council and the voting shall be by ballot. Voting by proxy shall not be permitted. The ballot paper shall bear the official seal of the State Association and initial of the Returning Officer on each Ballot paper such of the Ballot Papers which do not bear the seal and initials are liable to be rejected.
 - j) At least two persons not themselves candidates for the elections shall be appointed by the Chairman of the meeting of the State Council before the time of the election to count the



votes. After the scrutiny and the counting of the votes the papers shall be handed over to the Chairman of the meeting, who will then declare the results of the voting.

- k) In case of equality of votes, the decision shall be taken by the lots by the Chairman of the meeting.
- l) The newly elected personnel shall assume charge immediately after the meeting is over. Till such elections are held and new personnel is elected, the old personnel shall continue to hold office.
- m) A person may be nominated for more than one post but he/ she must withdraw his/her name for all posts except one, two hours before the time of the meeting, except for the post allowed in the A.P.R.O. If the person does not intimate his/her decision to State Secretary in time, the State Chief Commissioner shall decide and keep his/her nomination for one post only at his discretion.
- n) All voting papers and results signed by the scrutinizers shall be kept in the State Headquarters under the seal of the Chairman of the meeting for three months after the elections.

12. VACANCIES –

- a) If the post of the President falls vacant due to any reason the Executive Committee shall elect one of the Vice Presidents to act as President until the next meeting of the State Council when a President shall be elected for the remaining unfinished period of the Council.
- b) If the post of Vice President falls vacant it shall be filled up at the next meeting of the State Council.
- c) If due to any reason the post of the State Chief Commissioner and the posts of the State Commissioners fall vacant their functions shall be performed by the Senior most State Commissioner and the State Chief Commissioner respectively and in filling in the vacancy or vacancies the procedure as laid down in Rules and A.P.R.O shall be followed.
- d) The State Treasurer shall be appointed by the State Chief Commissioner on recommendation of State Executive Committee from among members having financial experience.
- e) In the event of vacancy in the office of State Treasurer the person appointed by the State Chief Commissioner shall perform the function.

13. APPOINTMENTS –

- a)(i) State Organising Commissioner(S) (ii) State Organising Commissioner(G) (iii) State Training Commissioner(S) (iv) State Training Commissioner(G) The above appointments shall be governed by the rule and A.P.R.O.

- b) (i) State Secretary
ii) Joint State Secretary

The State Secretary and the Joint State Secretary shall be appointed by the State Chief Commissioner in consultation with the State Executive Committee. The State Secretary shall be appointed out of Joint Secretaries or District Secretaries having at least three years administrative experience in Scouting and having a valid Leader Trainer Certificate. One of them shall be a women. Provided however another Joint Secretary may be appointed wherever and whenever necessary.

- c) All other appointments shall be made according to Rule & APRO.
- d) The State Executive Committee may if so desire create posts of one or more Assistant State Secretaries for specific duties allotted to them. They may be Honorary or salaried persons. They



shall be appointed by the State Chief Commissioner in consultation with the State Secretary, State Executive Committee. They shall not be the members of the State Council.

14. Finance Committee : As per BSG Rule

15. Conduct of Elections :

Election of President, Vice President and the State Chief Commissioner :

There shall be election of the President, Vice President and the State Chief Commissioner as per rules of the Bharat Scouts and Guides.

- i) The President, the Vice President and the State Chief Commissioner shall be elected by the Electoral College as decided by the State Council at an ordinary meeting.
The Electoral College shall consist of Two delegates from each District Association of the State representing votes of allocated number based on census of Scouts and Guides beneficiaries and authorised by the District Associations.

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- ii) The State Secretary who shall be the Returning Officer shall send notice of the meeting together with the latest list of members not less than forty days before the date of the election and calendar of event specifying the time, date, place of election.
 - iii) Only a person eligible under the Rules shall be nominated for the office of the President or the Vice Presidents or the State Chief Commissioner.
 - iv) The nomination shall be made in Form-1 (vide appendix).
 - v) The Proposer and Secunder shall be members of the Electoral College.
 - vi) The nomination shall be signed by the proposer and the seconder and the candidate. The Proposer or Secunder shall be member of the Electoral College and State Council.
 - vii) A member may subscribe either by the proposer or seconder only as many nominations as there are vacancies.
 - viii) The nomination shall reach the Returning Office, not less than twenty days before the date of the meeting.

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- ix) A nomination which is not in the prescribed form, or which does not reach the Returning Officer before the time and date prescribed or which is not signed by the proposer, or seconder or the candidate or which contains the name of a person as a candidate who is not eligible to be nominated to the office or of a person as proposer or seconder who is not eligible to propose or second shall be invalid.
 - x) The State Secretary who is the Returning Officer and the Committee shall scrutinize the nomination on the date appointed for scrutiny and declare nomination as valid or invalid.
 - xi) The State Secretary shall prepare a list of valid nomination and publish it on the notice board of the State Headquarters, and send a copy to the contesting candidate for information.
 - xii) Any candidate may withdraw his candidature by written intimation signed by him and delivered to the State Secretary or Returning Officer either in person or by



registered post or by email within the time and date fixed for withdrawal.

- xiii) On the expiry of the time and date fixed for withdrawal, the State Secretary shall prepare a list of contesting candidates and publish it on the Notice Board of the State Headquarters.
- xiv) If the numbers of candidates duly nominated is equal to the number of vacancies, the State Secretary shall declare the candidate duly elected; if the number of candidates duly nominated is less than the number of vacancies, the State Secretary shall declare the candidates duly elected and arrange for fresh election for the remainder of the vacancies and shall fix the time and dates for receipt of nomination, scrutiny, withdrawal and poll, if necessary.
- xv) If the number of duly nominated candidates is more than the number of vacancies, an election shall take place at the meeting of the State Council and the election shall be by secret ballot.
- xvi) No vote shall be given by proxy.

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- xvii) The ballot paper shall be in Form-2 (Vide appendix) and shall contain the names of the candidates in the alphabetical order.
 - xviii) The ballot paper shall bear the official seal of the State Association and initial of the Returning Officer on each Ballot Paper such of the Ballot Papers which do not bear the seal and initials are liable to be rejected.
 - xix) (a) The State Council shall at its annual Meeting decide the time and place according to the calendar of election published in the notice during which voting shall take place.
 - b) The member who receives the ballot paper shall cast his/her vote in a compartment provided for the purpose and put the seal 'x' provided for the purpose against the candidates choice and imburse ballot in the ballot Box.
 - xx) On completion of the voting as fixed by a general Meeting the Returning officer with the Assistance of tellers shall count the votes openly before the candidates/agents or the members present. The State Council



shall nominates as many as required tellers to assist the Returning officer to count the votes polled.

xxi) A ballot paper shall be invalid :

- a) If it is not in the prescribed form and does not bear the seal of the State Association and initials of the Returning officer; or
- b) If it bears the signature of the voter or any mark by which the voter becomes recognizable; or
- c) If it does not contain the seal 'x' mark against any candidate or if contains the seal 'x' mark against more than one candidate, in case where only one person is to be elected or if it contains more seal 'x' marks than the number of candidates to be elected to the office; or
- d) If it is not clear as to the person in whose favour the vote is cast.

xxii) A person who secures the highest number of votes shall be declared elected first and next highest number of votes if there are more than one vacancy.

xxiii) In the event of equality of votes, the decision shall be determined by draw of lot.

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- xxiv) No professional of the State or District shall be eligible to participate in the election.

13. The State Executive Committee :

The State Executive Committee shall consist of

- A) The State Chief Commissioner;
- B) The State Commissioner of Cub, Scout and Rover;
- C) The State Commissioner of Bulbul, Guide and Ranger;
- D) The State Commissioner of Scouts (Adult Resources) and Guides (Adult Resources)
- E) The State Commissioner Headquarters (not more than 8)
- F) The State Treasurer;
- G) The State Secretary;
- H) The Joint State Secretary;
- I) The Assistant State Commissioners of Scouts;
- J) The Assistant State Commissioners of Guides;
- K) The State Organising Commissioner of Scouts;
- L) The State Organising Commissioner of Guides
- M) The State Training Commissioner of Scouts;
- N) The State Training Commissioner of Guides;
- O) All the District Chief Commissioner or Divisional Chief Commissioner

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- P) One Leader Trainer from each section holding valid Honourable Charges. In the State Council three leader trainers from Scout section and 3 leader trainers from guide section will be elected from themselves and by themselves.
- Q) Chairperson and Co-chairperson of State Youth Committee.
- R) Assistant Director of the Region
- S) All Vice President may be invited as a special invitee
- Provided further, The State Chief Commissioner may invite one or more to be the special invites for the specific purpose.

MEETINGS

14. Meetings of the State Council :

- i) The State Council shall meet for its Ordinary Annual meeting once in every year on such date as may be decided on by the State Executive Committee in consultation with the President and the State Chief Commissioners not later than 30th September every year.
- ii) Notice of such meetings specifying the place, date and hour of the meeting and the Agenda shall be sent by the State Secretary

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- at least fifteen clear days prior to the meeting. When any election is due the notice of such meeting shall be sent thirty days prior to the meeting.
- iii) Twenty percent of the strength of the State Council or 20, whichever is less shall form the quorum for the meetings.
 - iv) Except as provided in the societies-Registration Act (XXI of 1860) and these Bye-laws all questions before the State Council shall be decided by a simple majority of votes. In case of equality of votes, the chairman of the meeting shall have a casting vote in addition to his own.
 - v) The President shall preside over the meetings of the State Council. In his absence, one of the Vice-Presidents to be elected at the meeting of the State Council shall preside. In their absence of State Council may elect any one from among them to preside over the meeting.

15. ORDINARY ANNUAL MEETING – At Ordinary Annual meetings, the following business shall be transacted-

- i) Consideration and adoption of the Annual Report.

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- ii) Consideration and adoption of the Audited statement of accounts and the balance sheet of the period covered by the Report.
 - iii) Consideration and adoption of the budget for the ensuing year.
 - iv) Consideration of the Resolutions and subjects of which 7 clear days notice has been given to the State Secretary.
 - v) Consideration of such matters as have been tabled by the State Executive Committee.
 - vi) Election of Office Bearers and Trustees when it is due.
 - vii) Consideration about the appointment of the Auditors and fixing their honorarium.

(Note – Every business to be placed before the State Council shall first be placed before the State Executive Committee for its consideration and opinion.)

- 16. ADJOURNED MEETING :** If within half an hour after the time appointed for the meeting quorum is not present, the meeting shall stand adjourned for half an hour and shall meet again at the same place and if at such adjourned meetings even though a quorum is not present, those members who are present shall transact the business for which the meeting was called.

17. SPECIAL MEETINGS –

- i) Special meetings of the State Council may be summoned either by the State Executive Committee or the State Chief Commissioner on its or his own initiative. A special meeting shall also be convened on receipt of a written requisition stating the business to be placed before the meeting signed by at least one third of the total number of members of the State Council.
- ii) Notice of such meetings shall be given by the State Secretary, at least ten clear days before the meeting mentioning place date, time and Agenda of the meeting.
- iii) Provision of **Bye-law 16** above shall not apply to such special meetings as are called on requisition and the meeting shall be dissolved if no quorum is present.

18. MEETINGS OF THE STATE EXECUTIVE COMMITTEE

- i) The State Executive Committee shall meet at least twice in a year and as often as may be decided by the State Chief Commissioner;

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- ii) The State Chief Commissioner shall preside over the meetings of the State Executive Committee and in the absence of the State Chief Commissioner, the State Commissioner senior by service shall preside and in the absence of State Chief Commissioner and the State Commissioners, any member of the State Executive Committee present and elected may preside;
 - iii) Six Members representing the District Association shall form the quorum.
 - iv) The State Chief Commissioner shall be ex-officio chairman of the State Executive Committee and shall preside over its meetings. In his absence one of the State Commissioners shall be proposed to act as the Chairman for the meeting and in their absence the Committee may elect one from amongst themselves to act as the Chairman for that meeting.

19. NOTICE OF MEETING :

- i) Notices of all meetings mentioned in these Bye-laws shall be sent by the State Secretary by post to the registered addresses of the members and they shall be deemed to have been duly served on the day of postings.

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- ii) Every member shall communicate his or her address to the State Secretary who will there upon enter it in a register maintained for the purpose.
 - iii) Any member who fails to communicate and register his or her address will not be entitled to have notices of meetings served upon him or her and will be required to make his /her own arrangements to find out the place, date and time of the meetings.
 - iv) Accidental omission to give notice of a meeting to member entitled to receipt there of or non receipt of notice by any member shall not invalidate any business transacted at the meeting.

20. URGENT BUSINESS : When any urgent business is to be transacted, the State Secretary may, with the permission of the State Chief Commissioner, circulate the same to all members of the State Executive committee and sanction for such business shall be deemed to have been obtained if two-thirds of the members give their opinion in favour. Such business shall be placed before the subsequent meeting of the State Executive Committee for ratification.

21. TRUSTEES

Trustees of the properties and estates of the Association :

- a) A trust called as Odisha State Bharat Scouts and Guides Trust was framed from 17.6.1995. Further was registered on 21st August 2012. Sri Basanta Kumar Biswal and Sri Kali Prasad Mishra shall be life member of the trustee. (As per the Trust deed)
3 or 5 more Members of the Trustee shall be appointed by the life Trustee from among the members of the State Association.
- b) In case any of the posts of the Trustees falls vacant due to any reason the same may be filled up by the State Executive Committee.
- c) The Trust fund will be utilized for pension to the retired regular employees as a measure Social Security. The interest accumulated will be spent for activities.
- d) Life Trustees shall be member of all Committees to protect the interest of Odisha State Bharat Scout and Guide Trust.

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- e) To have control on Trust fund, the Bank account is to be operated jointly by life Trustee and the State Secretary.
 - f) The life Trustee or any trustees visits District / State Headquarters or National Headquarters for Scout function, their T.E./D.A. shall be reimbursed from Trust fund. (as per resolution of 137th State Executive Meeting).

STAFF

The staff in the establishment of the State Headquarters excepting those for whom provision has been made in the A.P.R.O. rule and these Bye-laws shall be appointed controlled and retired by the State Chief Commissioner in consultation with the State Secretary and State Executive Committee as per the recruitment and appointment Rules/Procedures of the State Association.

22. DISTRICT & LOCAL ORGANISATIONS

DISTRICT AND LOCAL ASSOCIATIONS – (i) Each educational circle of the State shall have a district Association to which all the Local Associations in the



District if any shall be affiliated. Scout/Guide Groups Lone Scout/Guides and Lone Rovers/ Rangers from such places where there is no local Association shall be registered directly with the District Association.

- ii) In cities where there is a Municipal Corporation, the formation of one or more District Associations may be permitted at the discretion of the State Executive Committee provided there are at least 1,000 Scouts and Guides registered in that area.

23. LOCAL ASSOCIATIONS –

- (i) In areas where there are more than 250 Scouts/Guides registered with the D.A., Local Associations may be formed by the State Executive Committee. Such an area may be a city, a town or a village.
- ii) In areas where more than one Scout/Guide groups are registered with the D.A. as Directly



Affiliated Groups and where the number is insufficient to form a L.A., a local Advisory Committee consisting of parents, citizens and representatives of Scouters and Guiders from the place may be formed on the pattern of the Group Committee for coordinating the work in the area. The functions of such a Committee, if formed, will be purely of an advisory nature.

- iii) The formation of a Group committee for every registered group, however, is obligatory in accordance with the rule.

24. ADDITIONS AND ALTERATIONS

Any of the above Bye-laws may be changed, added to, altered, modified or omitted by the State Council at any of its meetings by a 2/3rd majority of the members present voting for it. All such recommendations shall be submitted to the State



Executive Committee before being placed at the meeting of the State Council.

25. In case of any dispute the decision of the Chief National Commissioner is final in all respect.
26. This Bye laws shall come into force on the date of approval by the Chief National Commissioner of the Bharat Scouts and Guides, New Delhi.
27. This Bye-Laws was recommended by the Committee in the meeting held on Dt.9.8.2021 and approved by the State Executive Committee held on Dt.02.8.2025. The State Council also approved on Dt.30.8.2025.
28. Approved by the Chief National Commissioner on Dt.03.03.2026.

FORM - I 'A'

THE ODISHA STATE BHARAT SCOUTS AND GUIDES
ELECTION TO THE OFFICE OF THE PRESIDENT
(NOMINATION PAPER)

Attach
Passport
size Photo

I propose the name of Sri/Smt. _____ as a candidate for Election to the office of the **President**, Bharat Scouts and Guides, State Association, who has subscribed to the aims & objects of Bharat Scouts and Guides from last _____ years and resident of Odisha.

Council Sl. No.

Date _____

(_____)

Full signature of the Proposer

Address _____

Sl. No. of Electoral College _____

Mobile No. _____

Aadhaar No. _____

I second the name of Sri/Smt. _____ as a candidate for Election to the office of the President, Bharat Scouts and Guides, State Association of Odisha.

Council Sl. No.

Date _____

(_____)

Full signature of the Seconder

Address _____

Sl. No. of Electoral College _____

Mobile No. _____

Aadhaar No. _____

I, Sri/Smt. _____ am willing to serve if elected.

(_____)

Full signature of the Candidate

Address _____

Date _____

Sl. No. of Electoral College _____

Mobile No. _____

Aadhaar No. _____

Note : Please enter the name and address in Block Letters. Enclose necessary supporting documents.

FORM – I 'B'
THE ODISHA STATE BHARAT SCOUTS AND GUIDES
ELECTION TO THE OFFICE OF THE VICE-PRESIDENT
(NOMINATION PAPER)

Attach
 Passport
 size Photo

(Please enter the name & address in Block Letters)

(A member may propose one, two, three or more, maximum 6 names subject to provision in rules and bye laws. It is not always necessary to nominate more than one name or six names.)

1. _____	Address _____
2. _____	Address _____
3. _____	Address _____
4. _____	Address _____
5. _____	Address _____
6. _____	Address _____

I propose above name(s)

as candidate / candidates to the office of the **Vice-President**, Bharat Scouts and Guides, State Association.

Council Sl. No.....

Date _____

(_____)

Full signature of the Proposer

Address _____

Sl. No. of Electoral College _____

Mobile No. _____

Aadhaar No. _____

I Second above name(s)

as a candidate/ candidates to the office of the **Vice-President**, Bharat Scouts and Guides, State Association.

Council Sl. No.....

Date _____

(_____)

Full signature of the Seconder

Address _____

Sl. No. of Electoral College _____

Mobile No. _____

Aadhar No. _____

Photographs of Candidates

Attach
stamp size
passport
photo

Sl. No.-

Attach
stamp size
passport
photo

Sl. No.-

Attach
stamp size
passport
photo

Sl. No.-

Attach
stamp size
passport
photo

Sl. No.-

Attach
stamp size
passport
photo

Sl. No.-

Attach
stamp size
passport
photo

Sl. No.-

I am willing to serve if elected.

Full signature of Candidate/Candidates	Mobile No.	Date of Birth	Aadhaar No.

Please attach necessary documents.

FORM – I 'C'
THE ODISHA STATE BHARAT SCOUTS AND GUIDES
ELECTION TO THE OFFICE OF THE STATE CHIEF COMMISSIONER
(NOMINATION PAPER)

Attach
Passport
size Photo

I propose the name of Sri/Smt. _____ as a candidate for election to the office of the **State Chief Commissioner**, Bharat Scouts and Guides, Odisha State.

Council Sl. No. _____

Date _____

(_____)

Full signature of the Proposer

Address _____

Sl. No. of Electoral College _____

Mob No. : _____

Aadhaar No. _____

I second the name of Sri/Smt. _____ as a candidate for election to the office of the **State Chief Commissioner**, Bharat Scouts and Guides, Odisha State.

Council Sl. No. _____

Date _____

(_____)

Full signature of the Seconder

Address _____

Sl. No. of Electoral College _____

Mob No. : _____

Mob No. : _____

Aadhaar No. _____

I Sri/Smt. _____ am willing to serve if elected.

Council Sl. No. _____

Date _____

(_____)

Full signature of the Candidate

Address _____

Sl. No. of Electoral College _____

Mob No. : _____

Whatsapp No.: _____

Date of Birth _____

Email _____

Aadhaar No. _____

Note : Please enter the name and address in Block Letters & enclose necessary upto date supporting documents.